

TRAINING AGREEMENT
Hospital Pharmacy

Traineeship title: Hospital Pharmacy traineeship

Number of working hours per week: 35 h

1. Detailed programme of the training period:

The aim of the training period is to increase the knowledge and obtain practical experience regarding the activity of Hospital Pharmacy. In particular, it includes all activities related to the selection, preparation, storage, handling and distribution of medicines and health products, as well as advice to users and other health professionals on the safe, effective and efficient use of medicines and health products.

2. Knowledge, skills and competence to be acquired:

- Selection, acquisition, storage, handling, distribution and dispensing of medicinal products and health products (e.g., medical devices) in a hospital setting.
- Preparation of medicinal products in a hospital setting.
- Experience in the patient care process. Application of pharmaceutical knowledge to patient care. Ethical and behavioural skills in patient care.
- Provision of drug information to patients and health care professionals, pharmaceutical advice and prescribing advisory role.
- Working within a team in a hospital setting.
- Communication skills.

3. Mentoring and monitoring plan:

A mentor for the student will be nominated by the receiving institution.

The student will have regular meetings with the mentor.

A final report will be prepared by the student, which must reflect the work performed and training received.

The report should follow the rules defined by the Internship Committee of the Faculty of Pharmacy, University of Porto (FFUP), published in the beginning of the academic year.

The report should be approved by the mentor at the receiving institution.

4. Evaluation and validation plan:

The mentor will perform a global evaluation of the student (filling the "Student Mobility Evaluation" document at the end of the mobility).

This evaluation will be considered for the student final grade according to the rules defined by the Internship Committee of FFUP.

The report will be discussed and evaluated at a final exam at the Faculty of Pharmacy, University of Porto, Portugal.